



North American Consumer Protection Investigator Conference 33rd Annual NACPI Conference

NACPI Sponsor/Exhibitor Information

This year's event is the 33rd Annual NACPI Conference. NACPI has experienced continued growth and this year's event may surpass all others in both attendance and sponsor participation. Obviously, with this growth comes the realization that we have a limited amount of space that can be reserved in the designated exhibition area. Since interest in NACPI continues to increase we suggest that exhibitors reserve their space early! We will try to accommodate all requests for space assignments; however, this is not always possible, come early for choice positioning.

DATE AND LOCATION - The 33rd Annual NACPI Conference will be held at the Omni Shoreham Hotel in Washington, DC from August 15-18, 2010.

SPONSOR/EXHIBITOR REGISTRATION FORM - Please complete the Sponsor/Exhibitor Registration Form and return it along with your Sponsor contribution or Exhibitors fee. Space consideration for sponsors who want to be exhibitors will be made on the following: A) Your Level of Sponsorship, B) Companies which are Associate Members, C) Participation as an exhibitor in previous years, D) The Date your registration form and payment are received. Space assignments will be determined by the date they are received. Return the Registration Form early to assure you and your organization get the best possible placement.

SPONSORSHIP CONTRIBUTION LEVELS – please send a copy of your logo for the ad.

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|---------------------|------------|---------------------------------------------------------|
| • Bronze Sponsor - | \$1,000.00 | ¼ page ad in conference notebook |
| • Silver Sponsors- | \$2,000.00 | ½ page ad in conference notebook |
| • Gold Sponsor- | \$3,000.00 | Full page ad in conference notebook |
| • Platinum Sponsor- | \$5,000.00 | Full page ad in conference notebook + web advertisement |

EXHIBITION SPACE - Exhibition space will include a draped six-foot table, chairs, power access for \$350.00. Additional tables, phone lines, Internet access or special power requirements may be provided at the exhibitor's expense. Please include your specific requirements with your completed Registration Form and we will try to accommodate the request.

ACTIVITIES - If you or your organization would like to attend a seminar/class, please contact us. You may attend "non-membership" seminars/classes offered.

SET UP/TEAR DOWN - On Sunday, August 15, 2010 from 12:00 p.m. to 5:00 p.m. exhibitors will be allowed to set up exhibits. Breakdown is to be completed by 5:00 p.m. on Wednesday, August 18, 2010.

PRIZES – Sponsors/ exhibitors may send door prizes in advance to the contact address below. Your name and the product will be announced as the donator during our conference.

SHIPPING DIRECTLY TO THE CONFERENCE - For those exhibitors that want to ship items directly to the conference site, the Hotel will accept packages one week prior to the scheduled events. Packages that are sent prior to the 1 week guideline may be subject to a storage fee, pending the availability of storage space. All incoming packages should be addressed with the name of the Catering/Conference Services Manager (contact a NACPI Board Member for more information) handling your account, the name of the group/event (NACPI: August 15-18, 2010) and the dates of the program/event. Please advise us of large shipments in advance.

SHIPPING ADDRESS-Packages should be sent no more than 1 week prior to the group arrival. The shipping label should read:

Omni Shoreham Hotel
HOLD for: NACPI/Exhibitor Name
NACPI: August 15-18, 2010
2500 Calvert St NW
Washington, DC 20008

Tel. (202) 234-0700
Fax. (202) 265-7972

We recommend that shipped items not arrive at the hotel more than 3 days before the start of the conference. You are responsible for any fees and storage charges.



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EXHIBITORS RULES & REGULATIONS

- 1) All rules are final and no allowances will be made. Any violation of these rules and regulations as set forth below can result in eviction, restriction and/or suspension from future NACPI events.
- 2) Complete the Sponsor/Exhibitor Registration Form and submit it with your Sponsorship donations and/or exhibition fees as early as possible. Space consideration for sponsors who want exhibitor space will be made on the following: A) Your Level of Sponsorship, B) Companies which are Associate Members, C) Participation as an exhibitor in previous years, D) The Date your registration form and payment are received. Space assignments will be determined by the date they are received. Timely return of the Sponsor/Exhibitor Registration Form will assure you and your organization the best possible placement.
- 3) Selling of merchandise (Pictures, T-Shirts, Programs, Books, Emblems, etc..) is prohibited unless prior approval is received in writing from the NACPI Executive Committee or the Board of Directors.
- 4) Exhibitors are responsible to secure their own area. Neither NACPI nor the Omni Shoreham Hotel is liable for loss or damage to your property or injuries to your person.
- 5) Sponsor/Exhibitors must honor all event concession rights. This means no sale of food or beverages within the conference areas or hotel.
- 6) Sub-contracting of your exhibit space to another organization or individual is prohibited.
- 7) Exhibition set up will include a draped six-foot table, chairs, and power access. Displays, additional tables, phone lines, high speed Internet access or special power requirements may be provided at the exhibitor's expense. Please include your requirements with your completed Registration Form.
- 8) No exhibitor is permitted to sell or display obscene materials of any type. Any objectionable materials will be removed at once by event management. NACPI officers or their appointed representative has the final authority to determine the following: volume of any noise, brightness of any lights and tastefulness of any display and items given away or sold. Items, which are questionable, should be shown to the event management or their appointed representative prior to the start of the event. No signs or displays allowed in aisles and all materials must be within your exhibition space.
- 9) No animals or pets of any kind are allowed in the Conference Facility.
- 10) Exhibitors must remove their items from the exhibition area no later than 5:00 p.m. local time Wednesday August 18, 2010. The exhibitor agrees to leave their exhibition area free of trash and to keep it neat during the conference. Rubbish should be picked up daily and placed into trash containers located throughout the conference area.
- 11) Exhibitors are encouraged to take advantage of NACPI's arrangements with the Omni Shoreham Hotel for accommodations.

NACPI Sponsor/Exhibitor Registration Form

Please check the appropriate box and if applicable, insert the sponsorship level and amount you wish to contribute (see NACPI Sponsor/Exhibitor Information Sheet).

Exhibitor \$350.00 Sponsorship \$_____ Sponsor w/ table \$_____

Please complete the entire Registration Form & insert N/A in the appropriate areas.

Company or Organization Name:

Complete Mailing Address:

Telephone Number: _____

Facsimile Number: _____

E-Mail Address: _____

Contact Person: _____

Describe the products or services your company or organization offers:

Tell us which days you will staff your exhibit and the names of your personnel:

Return Registration Form with payment or contribution to:

**Sue Kerr
Iowa Attorney General's Office
1305 East Walnut Street
Des Moines IA 50319
Telephone: (515) 281-8789
Facsimile: (515) 281-6771
skerr@ag.state.ia.us**

Advance registration is required. Payment **must be received no later than August 14, 2010**, in order to guarantee your space in the Exhibition Hall.